

NOTICE OF THE
**106TH ANNUAL
GENERAL MEETING**
of the Alberta Association of Optometrists

FRIDAY, OCTOBER 30, 2026 | 4:30PM - 5:30PM
CALGARY TELUS CONVENTION CENTRE

Alberta
Association
of Optometrists 

PRELIMINARY AGENDA

Minutes and Council/Committee Reports

Special Resolutions – Bylaw Amendments
Resolutions if required

General Resolutions, if required
Elections of Council Members

Report of Officers and Committees

2025 Audited Financial Statements

Unfinished and New Business

*1 Category 2 Credits approved for attending
the AGM.*

CALL FOR NOMINATIONS AND RESOLUTIONS

Dear Colleague,

As required in the AAO's Bylaws, I am pleased to provide a description of the nomination procedure, a nomination form, the election procedure for Council members, and a resolution form.

In order to ensure your Council remains a balanced, competency based team and that members interested in serving on Council are fully aware of the commitment required, a series of documents are available for your review. These documents are located in the Members Section of the AAO website under Member Resources > Prospective Member Information. This section includes: a) AAO Prospective Council Member information; b) AAO Council Member Application Form; c) AAO Bylaws; and d) AAO Policies and Monitoring Schedule.

If you have an interest in serving on Council and running for office, please review these documents and then complete and submit the Nomination Form. If there are more candidates running for Council than positions open, a balloted election will take place at the AAO's Annual General Meeting. Nominations from the floor of the Annual General Meeting will also be accepted.

I invite you to let your name stand, or to nominate a colleague now or at the Annual General Meeting for one of the following Council positions:

- President
- President Elect, or
- One of four Council Positions

If you have any questions about the process or working on Council, feel free to reach out to me at alasby@optometrists.ab.ca or the AAO alberta.association@optometrists.ab.ca.

Thank you for your interest and your continued support of the AAO.

Regards,



Dr. Andrea Lasby

Chair, Board Development and Nomination Committee

NOMINATION FORM

In accordance with the Association Bylaws (Section 2, Article 4), the Board Development and Nomination Committee hereby presents the following names, along with a call for further nominations:

For President: (one-year term)

Dr. Cristy Franco of Calgary has agreed to let her name stand for election.

For President-Elect: (one-year term)

Dr. Monica Bell of Calgary has agreed to let her name stand for election.

For AAO Council: Three vacancies for a two-year term and one vacancy for a one-year term.

Letting their name stand:

- Dr. Darren Wagner of Brooks is seeking re-election for a third term.
- Dr. Karen Hayward of St. Albert is seeking re-election for a second term.
- Dr. Alia Cappellani of Calgary is seeking re-election for a second term.
- One additional position open.

In accordance with the Association Bylaws, below is the Nomination Form, which must be legibly filled out and signed by the person being nominated and the person nominating them (both must be AAO members in good standing).

Date _____

I hereby nominate Dr. _____ for the position of _____

Nominated by _____

(Print Name)

(Signature)

I agree to let my name stand for nomination

Name _____

(Print Name)

(Signature)

The election of members to Council shall follow the procedures laid out in the AAO Bylaws and will take place at the AAO's AGM.

Your completed Nomination Form must be received in the AAO office, **no later than September 30, 2026.**

Please email this form to alasby@optometrists.ab.ca

Nominations from the floor of the AGM will also be accepted.

GENERAL RESOLUTION SUBMISSION FORM

Moved by

(Print Name)

(Signature)

Second by

(Print Name)

(Signature)

Date

Resolution: Be it resolved that

Resolutions can be put forward by Council or by a member in good standing of the Alberta Association of Optometrists. Your completed Resolution Form must be received in the AAO office, **no later than September 30, 2026.**

Please email this form to alasby@optometrists.ab.ca

Nominations from the floor of the AGM will also be accepted.

AAO COUNCIL APPLICATION FORM

Thank you for indicating an interest in running for the AAO Council.

The AAO Bylaws call for the creation of a nominating committee who shall inquire among the members at least 60 days prior to an AGM if they would like to run for a Council position (Bylaw 2.4.6 and 2.4.7). The Board Development and Nominations Committee identifies the competencies required by the Council to govern with excellence, and ensures those competencies are applied to the recruitment and nomination of future Council members (Policy 1 – J).

We trust you have read the Prospective Council Member Information Package and have a sense of what is involved with being on Council, as well as some of the experience we are looking for. This application form allows us to “get to know you” on a more personal level and forms part of the considerations of the Nomination Committee.

We ask you to fill it out and direct it to Dr. Andrea Lasby, Chair of the Board Development and Nominations Committee at alasby@optometrists.ab.ca for our consideration.

a) What interests you about the AAO and which aspect interests you most?

b) What skills and resources could you bring to the AAO?

c) Do you have any worries or concerns about joining council?

d) Do you feel that you have the passion and can devote the time to becoming a productive council member?

e) Do you have personal aspirations that could be enhanced by council service?

f) What are some of your previous volunteer experiences or leadership roles?

g) Is there anything you think you would need from AAO to make this experience a successful one for you?

h) We are looking for skilled and motivated individuals. We encourage all applicants and emphasize our commitment to a fair and transparent process. Would you be willing to stand up for election at the AGM?

To submit an application form, complete the online form and save to your computer to attach to an email. All email applications should be directed to Dr. Andrea Lasby, Chair of the Board Governance and Nominations Committee at alasby@optometrists.ab.ca for our consideration.

Thank you for taking the time to complete the form, and for your interest in the AAO Council.